

Millview of Latham  
514 Old Loudon Road  
Cohoes, NY 12047

3/31/20

To: All Millview Residents and Families

From: Linda Brannigan, Administrator

We are committed to keeping our residents safe during this COVID-19 event. To protect our vulnerable residents, even before COVID-19 is seen in the community, we have taken the following aggressive actions to reduce the risk of COVID-19 in our residents and staff:

### **Restriction of Visitation:**

- Restriction of visitation was put in place 3/10/20 proactively before we were mandated to do this by DOH to protect our community. This restriction included all visitors to our residents of family and friends, and all entertainers. All resident activity van trips were cancelled and all non-essential medical appointments for our residents out into the community were cancelled.

This restriction also included all vendors to our building as deliveries are being received outside of Millview by our staff.

Necessary medical providers as determined by the primary physician are being allowed in the Community this includes lab services, and PT/OT. A health screening for COVID-19 symptoms is conducted each time they visit before being allowed entry to our community and they must wear a face mask.

All work projects in process, room renovation and sprinkler work has been also stopped

\*If you have questions regarding residents' medical care please contact, Juanita Lewis, LPN Case Manager

### **We are monitoring healthcare personnel and residents for respiratory illness and implemented social distancing**

- All staff arriving for their shifts are screened for COVID-19 symptoms including temperature checks and will not be allowed into the community if symptoms present. We have asked all sick employees to stay home. When able we have coordinated job roles to minimize resident contact to multiple staff members
- All staff who will be within 6 feet of a resident are required to wear face masks

- We have altered meal times to allow for 2 seatings at all meals, we are utilizing the dining room and community areas to serve meals to keep residents 6 feet apart. Residents have been assigned a meal time and location.
- Activities are being held in small groups utilizing the social distancing guidelines primarily in the our dining room and residents have been encouraged to walk in our courtyard

## **Infection Control and Supplies**

- We have inserviced all residents on proper handwashing, please encourage everyone to do continue this at all times
- We always have on hand in our community disaster supplies( paper products, cleaning supplies, food, linen) to care for residents on a short term basis should our supply chain have a disruption, in addition to this supply we have also accessed the DOH emergency supply chain when this COVID crisis started to get additional face masks and hand sanitizer and they have been received.
- We have increased our cleaning systems within our community to provide additional sanitation to common surfaces such as handrails and doorknobs.

We are receiving daily guidelines from the Department of Health in conjunction with CDC to keep our residents and staff safe. We are reporting daily to Department of Health on our community status in regards to COVID-19 cases and our medical supplies.

\*\*\*If a resident is exhibiting signs of COVID-19, they will be quarantined to their room, their physician and Dept of Health will be contacted for direction. Any resident returning from a hospital stay will be quarantined to the their room for 14 days upon return to Millview.

**\*Please contact us if there is anything we can do to accommodate your residents needs during this time that our community is closed**

**\*If you would like to schedule a face time visit with your family member, please contact Olivia Ward in activities**

Thank you very much for everything you are doing to keep our residents and staff safe and healthy. We continue to monitor the situation in our community; we will keep you informed about any new precautions we think are necessary to keep your loved one safe.

Please contact us for any additional questions at 518-785-7788

